

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF FLORIDA

CASE NO. 24-24089-CIV-ALTONAGA/Reid

ELIZABETH SANTIAGO-DURAN,

Plaintiff,

v.

VANGUARD PARKING SOLUTIONS,  
INC.; *et al.*,

Defendants.

**ORDER SETTING BENCH TRIAL ON THE ISSUE OF ARBITRATION AND PRE-  
TRIAL SCHEDULE, REQUIRING MEDIATION, AND REFERRING CERTAIN  
MATTERS TO MAGISTRATE JUDGE**

**THIS CAUSE** is set for trial during the Court's two-week trial calendar beginning on **May 5, 2025**. A pre-trial conference will be held at **9:00 a.m. on Tuesday, April 29, 2025**. The Amended Scheduling Order [ECF No. 46] is **SET ASIDE**. The parties shall adhere to the following schedule:

**March 4, 2025.** All parties shall select a mediator in accordance with Local Rule 16.2; schedule a time, date, and place for mediation; and jointly **file a proposed order scheduling mediation** in the form specified on the Court's website, <http://www.flsd.uscourts.gov>. If the parties cannot agree on a mediator, they shall notify the Clerk in writing as soon as possible, and the Clerk shall designate a certified mediator on a blind rotation basis. Counsel for all parties shall familiarize themselves with and adhere to all provisions of Local Rule 16.2. Within **seven (7) days** of mediation, the parties are required to file a mediation report with the Court. In accordance with the procedures outlined in the CM/ECF Administrative Procedures, the proposed order must be emailed to [altonaga@flsd.uscourts.gov](mailto:altonaga@flsd.uscourts.gov) in Word format.

**April 14, 2025.** Plaintiff and Vanguard Parking Solutions complete all discovery on the narrow issue of the validity of the arbitration agreement.<sup>1</sup>

**April 21, 2025.** All parties must have completed mediation and filed a mediation report.

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<sup>1</sup> The parties by agreement, and/or Magistrate Judge Reid, may extend this deadline, so long as such extension does not impact any of the other deadlines contained in this Scheduling Order.

**April 25, 2025.** Plaintiff and Vanguard Parking Solutions must file and submit joint pre-trial stipulation and proposed findings of fact and conclusions of law, deposition designations for any witnesses they intend to present by deposition, exhibit lists with any objections, and witness lists.

**Referral to Magistrate Judge.** Pursuant to 28 U.S.C. section 636 and this District's Magistrate Judge Rules, all discovery matters are referred to Magistrate Judge Lisette M. Reid. Furthermore, in accordance with 28 U.S.C. section 636(c)(1), the parties may consent to trial and final disposition by Magistrate Judge Reid. **The deadline for submitting a consent is April 21, 2025.**


**Discovery.** The parties may stipulate to extend the time to answer interrogatories, produce documents, and answer requests for admissions. The parties shall not file with the Court notices or motions memorializing any such stipulation unless the stipulation interferes with the deadlines set forth above. Stipulations that would so interfere may be made only with the Court's approval. *See* Fed. R. Civ. P. 29. In addition to the documents enumerated in Local Rule 26.1(b), the parties shall not file notices of deposition with the Court. Strict compliance with the Local Rules is expected, particularly with regard to motion practice. *See* S.D. Fla. L.R. 7.1.

**Discovery Disputes.** The parties shall comply with the discovery procedures provided in the document titled, "Standing Discovery Order for Magistrate Judge Lisette M. Reid," available on the Court's website. **No written discovery motions, including motions to compel, for protective order, or related motions for sanctions shall be filed.** Counsel must confer and engage in reasonable compromise in a genuine effort to resolve their discovery disputes before seeking the Court's intervention. The Court may impose sanctions, monetary or otherwise, if it determines discovery is being improperly sought or is being withheld in bad faith. If, after conferring, the parties are unable to resolve their discovery dispute without Court intervention, the moving party must seek relief within fifteen (15) days of the occurrence of the grounds for relief

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by contacting Judge Reid's Chambers by email and requesting a hearing. The requesting party must send an email to [reid@flsd.uscourts.gov](mailto:reid@flsd.uscourts.gov) in which it shall copy all opposing counsel, provide a brief description of the nature of the dispute, and attach any reliance materials. Specific requirements for that email are outlined in the "Standing Discovery Order for Magistrate Judge Lisette M. Reid" document available on the Court's website.

**DONE AND ORDERED** in Miami, Florida, this 21st day of February, 2025.

  
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**CECILIA M. ALTONAGA**  
**CHIEF UNITED STATES DISTRICT JUDGE**

cc: counsel of record